



Promoting excellence in
environmental education

**North American Association for Environmental Education
38th Annual Conference
October 7 – 10, 2009 ~ Portland, Oregon
The Power of Partnerships - Creative Leadership in
Environmental Education
PROPOSAL SUBMISSION AND REVIEW PROCESS**

NAAEE welcomes presentation proposals linked to the 2009 conference's strands and threads:

Conference Strands: (definitions can be found here: <http://www.naaee.org/conference/call-for-presentations>)

Climate Change Education
Coastal & Marine Education
Conservation Education
Early Childhood & Environmental Education
Environmental Justice & Cultural Diversity
Innovative Programs and Practices
Leadership & Organizational Development
Place-based Education
Religion, Spirituality and Environmental Education
Service Learning & Community Education
Teaching & Learning Sustainability
The Arts & Environmental Education

Conference Threads:

Business and Industry: Session appropriate for those interested in the roles of business and industry in environmental education

Diversity: Session appropriate for those interested in enhancing/promoting diversity in environmental education

Research and Evaluation: Session includes a research/evaluation component.

Technology: Session demonstrates innovative use of technology in environmental education

Presentations that address elements of the NAAEE Guidelines for Excellence

<http://naaee.org/pages/npeee/index.html> and/or support the goals listed in the NAAEE Strategic Plan <http://www.naaee.org/about-naaee/strategic-plan/strategic-plan> are preferred.

The NAAEE Guidelines for Excellence set the standards for high-quality environmental education. The Guidelines establish criteria for the development of balanced, scientifically accurate, and comprehensive environmental education programs. Establishing guidelines for quality environmental education programs helps insure the development of an environmentally literate citizenry that can compete in our global economy; has the skills, knowledge, and inclinations to make well-informed choices; and exercises the rights and responsibilities of members of a community.

The Guidelines for Excellence include elements such as:

- Criteria for quality EE materials, such as materials that are balanced and accurate, emphasize skill development and that promote an action orientation (<http://www.naaee.org/programs-and-initiatives/guidelines-for-excellence/materials-guidelines/materials-guidelines>)
- A framework for effective and comprehensive environmental education programs and curricula for PreK-12 that demonstrates how environmental education can be used to meet standards set by the traditional disciplines and to give students opportunities to synthesize knowledge and experience across disciplines (<http://www.naaee.org/programs-and-initiatives/guidelines-for-excellence/materials-guidelines/learner-guidelines>)

- Criteria for developing and administering quality nonformal programs. (<http://www.naaee.org/programs-and-initiatives/guidelines-for-excellence/materials-guidelines/nonformal-guidelines>)
- Criteria for the professional development of educators who will work in both formal and nonformal educational settings. (<http://www.naaee.org/programs-and-initiatives/guidelines-for-excellence/materials-guidelines/educator-preparation>)

To achieve NAAEE's mission and vision, the overarching goals of the NAAEE Strategic Plan are:

- A. *Promoting Environmental Literacy*
- B. *Serving NAAEE Members*
- C. *Advancing the Environmental Education Profession*
- D. *Assuring Organizational Sustainability and Development*

Overall Review Criteria (the following are given to the reviewers of your presentation and answers are on a 1-5 scale)

- How well does this presentation address elements of the NAAEE Guidelines for Excellence (<http://www.naaee.org/programs-and-initiatives/guidelines-for-excellence/>) and/or support the goals listed in the NAAEE Strategic Plan (<http://www.naaee.org/about-naaee/strategic-plan/strategic-plan>)?
- How well will this presentation fit its targeted strand and address the strand questions?
- What is the overall quality of the presentation proposal?
- To what degree does this presentation make a significant contribution to EE?
- How engaging is the presentation likely to be?
- How well does this presentation proposal deliver positive/solution-oriented outcomes supported by research and/or program evaluation?
- How well suited is the proposed presentation for the format the presenter chose?
- How well does the proposed presentation relate to the thread chosen by the presenter?

- **HOW DO I APPLY TO LEAD A SESSION?**

1. Please review the session options and formats below. Then decide which of these would be the best fit for your proposed presentation.
2. Follow the proposal submission guidelines below.
3. Proposals must be received by **February 1, 2009**

To submit your proposal(s), visit our Web site at:

<http://www.naaee.org/conference/call-for-presentations>

Submissions will be accepted beginning September 15, 2008

We will accept online submissions only.

****NOTE: Only three (3) proposals per lead author will be considered. ****

- **WHO WILL REVIEW AND SELECT PROPOSALS?**

NAAEE will organize teams of knowledgeable reviewers for each strand of the conference. Proposals will be peer reviewed by three reviewers, following a uniform review criteria set in advance. Reviewed proposals for the Annual Conference will receive a final round of review by strand leaders. This careful process aims to ensure quality and an overall balance of views in the Annual Conference presentations. Volunteer reviewers are needed and we encourage you to volunteer by logging into the NAAEE site here: <http://naaee.org/cgi-bin/risee/noram/login>, once logged in you can follow the links to volunteer to be a reviewer.

Please consider whether your presentation may be more appropriately submitted to the annual conference or to the EE Research Symposium. If you submit a research presentation to the Annual Conference, please select Research and Evaluation in the conference threads section of the submission form so a researcher reviewer can be assigned to your paper.

- **SESSION FORMATS**

- Traditional Presentations (45 minutes)**

These sessions focus on a topic or program and typically involve a 30-minute presentation, followed by 15 minutes for discussion and questions, although this may vary. In some instances panels may be formed

comprised of several proposals. If you are selected for a panel you will be notified via email and your prompt confirmation that this format is acceptable will be greatly appreciated.

Poster

Posters are set up throughout the entire conference with the opportunity to stand with your poster during the exhibit hall grand opening on Thursday evening, October 8. Posters are 4'x4' in size. **Note: No electricity will be available nor will AV equipment or display tables be permitted.**

Hands-on Presentation (1 hour & 45 minutes)

Hands-on sessions deal with a single topic or program, in an interactive setting where participants can have an open discussion with an experienced expert. Not intended as a lecture. **This is a very popular format and only a limited number of presenters (~ 4 per strand) will receive a private room.** Some accepted proposals will be offered a community style room and if you are in a community room no electricity or AV equipment be available.

Symposium (1 hour & 45 minutes)

Symposiums require a minimum of 3 speakers who will present different perspectives on a common topic. Symposium organizers are encouraged to think of using a "Meet the Press" format to encourage conversational responses to a commonly agreed upon set of questions from a group of people knowledgeable about a particular field of study or work. Note: only one proposal should be submitted listing all speakers and their perspectives. A limited number of proposals will be considered for this format.

Roundtable Discussion (1 hour & 45 minutes)

Roundtable discussions are informal presentations; participants may enter and leave throughout the discussion and they are conducted in a community room. **Note: No electricity or AV equipment is available.**

All Day Wednesday Workshops (only offered Wednesday October 7, 2009)

These workshops are vehicles primarily for NAAEE Commissions and our professional leadership programs to implement elements of their vision for improving the EE profession. We strongly encourage you to work with the appropriate Commission when developing a workshop proposal. Contact information for Commission chairs can be found at <http://naaee.org/pages/aboutnaaee/chairs.html>. Preference will be given to those proposals that have received sponsorship from a Commission. These sessions aim to develop specific professional skills or competencies and relate to the practical side of one of the strands. This format stresses involvement by the participants, providing methodologies or programs they can implement. Participant fees must cover expenses; please include anticipated fees (materials and presenter fees) in appropriate box on submittal form.

- **SUBMISSION DEADLINES**

All proposals must be received by **February 1, 2009**

- **AUDIO VISUAL EQUIPMENT**

LCD projectors, with PC lap tops will be provided for all sessions, unless otherwise noted. Other audio-visual equipment will be provided upon request and at the presenter's expense. **No audio visual equipment will be available for poster, roundtable or the community hands-on room.**

- **NOTIFICATION**

Notification of acceptance/rejection will be **e-mailed** to all primary contacts by June 10, 2009. Please ensure that your submission includes a valid e-mail and daytime phone number. Presentations may be waitlisted. If accepted, notices will include the session schedule (day, time, room). Primary Presenters are responsible for notifying all co-presenters about presentation status and scheduling information. Presenters will be encouraged to submit a paper for inclusion in the 2009 Conference Proceedings. Details about submitting papers will be included with acceptance notices. You must confirm your participation by July 15, 2009.

- **REGISTRATION & SCHOLARSHIPS**

Registration: **All presenters are required to register and pay published conference fees.** Fees have not yet been determined but are expected to be around \$450 for an EE Professional and \$250 for a Student/Retiree for current NAAEE members attending the full conference.

Scholarships: NAAEE offers a limited number of scholarships to ensure that the cost of attending the annual conference does not exclude environmental educators with limited funds. As might be expected, more requests are received than can possibly be funded, but we encourage you to apply. For further details, please revisit the

NAAEE Web site (www.naaee.org) in late spring.

