



1239 Bellamah NW, Suite A
 Albuquerque, NM 87104
 t. 505.243.9889
 f. 505.243.8197
 www.cssabq.com

email us @
 esr@cssabq.com

SHOW INFORMATION QUICK REFERENCE

CONVENTION SERVICES OF THE SOUTHWEST, INC.

SHOW NAME:	NAAEE ANNUAL CONFERENCE	
EXHIBITOR MOVE-IN:	Thursday, October 27, 2005	8:00AM - 2:00PM
SHOW DATE (S):	Thursday, October 27, 2005	4:30PM - 6:30PM (Grand Opening)
	Friday, October 28, 2005	7:30AM - 7:00PM
	Saturday, October 29, 2005	7:30AM - 5:30PM
EXHIBITOR MOVE-OUT:	Saturday, October 29, 2005	6:15PM - Midnight

All materials must be packed with bill(s) of lading turned in to CSS by: 8:00PM on 10/29/05
Outside freight carriers must be checked in by: 10/29/05 at 8:00PM

SHOW LOCATION: Albuquerque Convention Center
 401 2nd St NW
 Albuquerque, NM 87102

STANDARD BOOTH PACKAGE: **10' X 10'**
 (Included with booth purchase) **8' teal/white draped back wall**
3' teal draped side wall
(1) 7" x 44" ID sign
(1) Waste basket w/ liner
(1) 6' teal draped table
(2) Molded plastic chairs

The Exhibit hall is not carpeted
Aisle carpet is teal

SHIPPING INFORMATION:

-ADVANCE FREIGHT DEADLINE- Tuesday, October 25, 2005 ADVANCE SHIPPING ADDRESS	
Ship to:	Exhibitor Name and Booth # NAAEE ANNUAL CONFERENCE c/o CSS 1239 - A Bellamah, NW Albuquerque, New Mexico 87104

FIRST DAY FOR DIRECT FREIGHT ACCEPTANCE Thursday, October 27, 2005 DIRECT SHIPPING ADDRESS	
Ship To:	Exhibitor Name & Booth # NAAEE ANNUAL CONFERENCE c/o CSS Albuquerque Convention Center - SW Exhibit Hall 401 2 nd Street NW Albuquerque, New Mexico 87102

Please see Material Handling Form for Rates.

*** Many other items are available for rent. Refer to the appropriate order forms in this kit or call the Exhibitor Service Department at (505) 243-9889.**

Please Note: This information is subject to change by Show Management. Please refer to the most recent information from Show Management for any changes to times or date(s).